Olveston CEVC Primary School

Admission Arrangements

Signed (Chair):	Name Justin Garrett	Date: July 26
Signed (Headteacher):	Name: Lee Dunn	Date: July 26
Ratified: by Full Governing Body – July 2026	Next Review: July 27	

Changes in policy
No changes required from V1 (September 2022) None September 25 – No changes July 2026 – No changes

Ephesians 3:17-19 *That Christ may dwell in your hearts through faith, as you are being rooted and grounded in love. I pray that you may have the power to comprehend, with all the saints, what is the breadth and length and height and depth, and to know the love of Christ that surpasses knowledge, so that you may be filled with all the fullness of God.*

The vision of the school, along with the values and attributes we seek to instil, form the foundation and the rationale behind our decisions, policies, and procedures as we strive to inspire the hearts and minds of all who work and learn in our school community in order for each individual to thrive and flourish. This policy has been developed to support our vision that all that we do is 'Rooted in Love'

Equality Impact Assessment (EqIA)

This policy has been assessed with regard to its impact on equalities issues. The equality impact assessment has been conducted by the Head teacher and focused on race, gender, disability, age, sexual orientation, gender identity and religion/belief. Community Cohesion has also formed part of the impact assessment work in order to ensure respect for diversity, alongside a commitment to common and shared bonds.

EqIA outcomes

- *The assessment found no areas of potential negative impact and actions resulting in positive impact are in place.*

ADMISSION ARRANGEMENTS

1. The school follows the South Gloucestershire Council Admission Policy for Primary Education (4 - 11 age range) as set by the DFE. We follow the national admissions code.

2. Every child whose fifth birthday falls in the school year of admission is allowed under South Gloucestershire's present policy to be considered for a school place at the beginning of that year, provided that the total number of applicants does not exceed the school's Standard Number of 30.

3. The admission level applies to the year group as it proceeds through the school. Admission for other year groups will be considered, unless the Standard Number for the year group has been reached.

4. The admission policy enables Reception children to benefit from a full three-year infant education.

5. Reception children should be registered with South Gloucestershire Council on an official registration form or online (https://find-information-for-adults-children-families.southglos.gov.uk/kb5/southglos/directory/advice.page?id=GLu6GUIMkpw&familychannel=2-2&channel=family) before the deadline stated (currently mid-January) prior to joining.

6. Should the Reception year group be over-subscribed, parents will be informed by South Gloucestershire Council later that year, whether their child has a place or not.

7. Admission of Reception children will be phased by the school during Term 1.

8. Admission to school normally occurs at the beginning of a school term, unless there is incoming movement from other schools and house moves.

9. When a year group's Standard Number has been reached, a parent can make an appeal for admission to the Admission Officer of South Gloucestershire Council.