

Olveston CEVC Primary School  
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Head Teacher: Miss F. Bertham



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*Lifelong learning, striving for excellence*

Tuesday 24<sup>th</sup> November 2009

Dear Parents/Carers of Year 1,

Thank you for understanding the cancellation of parents evening for Year 1 children. I hope you found the written reports useful. As ever, Mrs Moore is always available to meet with you if you have any further questions about your child's progress.

If you would like to make an appointment to see Mrs Moore to discuss your child's progress, please make an appointment with Mrs Moore personally. Unforeseen family circumstances have meant that Mrs Moore is unable to organise set evenings for parents meetings, but she is very happy to meet with you after school for ten minutes if you would like a further discussion.

Thank you for understanding this difficult situation.

Kind regards,

Miss F. Bertham  
Head Teacher