

Olveston C.E.V.C Primary School

School Development Plan

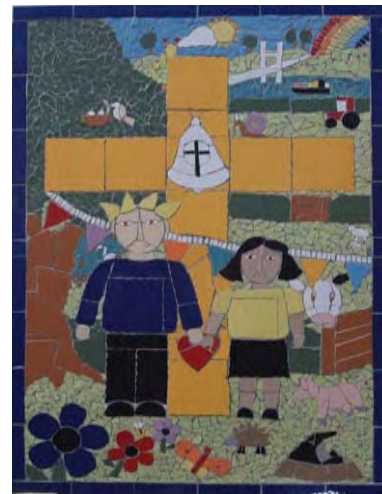
2010 - 2011



Lifelong learning, striving for excellence.

Head Teacher: Miss F. Bertham

September 2010: Version 1



Olveston CEVC Primary School Vision

We nurture and develop children's love of learning through an inclusive, innovative and creative school environment. Our distinctive Christian ethos permeates all aspects of school life, developing confident and respectful learners. We value the importance of being at the heart of the local community, linking school, church and families, past, present and future. Our forward looking school aims to be challenging and inspiring, enabling children to develop the independence to guide them through life.

Our Core Values

Our school is filled with smiles and laughter

We Look after each other and our environment

Our Values and beliefs are our strength

Everyone is special

We Succeed because we aim high

We Think about the things we do and learn from them

Our school is at the heart of our community

We Never stop exploring



Oveston CEVC Primary School



Middle Leadership Teams – September 2010

<p><u>Team 1</u></p> <ul style="list-style-type: none"> • Mathematical Development (MD) • Personal, Emotional and Physical Development (PEPD) 	<p><u>Team 2</u></p> <ul style="list-style-type: none"> • Communication, Language and Literacy (CLL - Including MFL) • Creative Development 	<p><u>Team 3</u></p> <ul style="list-style-type: none"> • Science and Technology (ST) • Human, Social and Environmental Development (HSED) • Eco Schools
<p><u>Team 1 initial targets</u></p> <ol style="list-style-type: none"> 1) To continue to develop effective use of APP in Maths. 2) To provide a range of child leadership opportunities to develop pupil voice. 3) To review Healthy Schools Award and work towards Healthy Schools Plus. 4) To support parents in becoming more active participants in their child's learning. 	<p><u>Team 2 initial targets</u></p> <ol style="list-style-type: none"> 1) To investigate and establish good practice in APP in Reading. 2) To review the effectiveness of writing within the Creative Curriculum. 3) To continue to develop singing across the school and work towards Sing Up Gold Award. 4) To fully integrate French into the Creative Curriculum in Key Stage 1 and 2. 5) To support parents in becoming more active participants in their child's learning. 	<p><u>Team 3 initial targets</u></p> <ol style="list-style-type: none"> 1) To establish processes to address the 8 doorways of sustainability. 2) To develop opportunities for pupil enterprise and teamwork. 3) To develop knowledge and use of Merlin as a learning platform for the whole school. 4) To support parents in becoming more active participants in their child's learning.
<p><u>Over-Arching themes for all teams to consider...</u></p> <ul style="list-style-type: none"> ➤ The 5 themes of Every Child Matters (Be Healthy, Stay Safe, Achieve Economic Well-Being, Enjoy and Achieve, Make a Positive Contribution) – Involving children within the process of school improvement ➤ Talented, Able and Gifted/SEN provision within subject areas ➤ Assessment ➤ Monitoring of effective teaching and learning within subject areas ➤ Early Years Foundation Stage ➤ Outdoor Learning across the curriculum 		
<p><u>Staff in Team 1</u></p> <p>Emma Plews - Teacher Elaine Edwards – Teacher (P/T) Anna Morris – Teacher (P/T) Sharon Curtis - HLTA Julia Pritchard – TA Jan Winter – Link Governor Anne Tyrer – Link Governor</p>	<p><u>Staff in Team 2</u></p> <p>Jeremy Bonney - Teacher Amanda Luke – Teacher (D/H) Caroline French – Teacher (P/T) Julia Wood - TA Elaine Collins – TA Helen Webb – Link Governor Judith Gundrey – Link Governor</p>	<p><u>Staff in Team 3</u></p> <p>Maria Vizard – Teacher (P/T) Daisy King – Teacher (TLR) Lesley Moore - Teacher Jane Bendall - TA Jenny Dickens - TA tbc – Link Governor Mark Anderson – Link Governor</p>

Other Areas of Responsibility

- Daisy King – Assessment, Curriculum & RE Leader
- Amanda Luke – Modern Foreign Languages & Gifted and Talented Leader
- Faye Bertham – SENCO
- Sharon Curtis – SENCO Assistant
- Lesley Moore – Eco Schools Leader
- Caroline French – Worship Council Leader
- Jeremy Bonney – Initial Teacher Training Students
- Anna Morris – Early Years Foundation Stage Leader

Olveston CEVC Primary School Student Councils

September 2010 – July 2011

School Council – Lead by Miss Bertham

Year 1 – George S & Emily E

Year 2 – Tom B & Lily L

Year 3 – Jasmine R & Corey P

Year 4 – Claudia B & Joe L

Year 5 – Finlay C & Lauren L

Year 6 – Charlie P & Lucy P



Eco Warriors – Lead by Mrs Moore

Year 1- Thorne T & Eleanor F

Year 2 – Larragh N & Rhys L

Year 3 – Amy W & Sonny P

Year 4 – Harriet C & Oliver F

Year 5 – Archie K & Megan A

Year 6 – Hayden P & Olivia V



Worship Council – Lead by Mrs French

Year 1 – Daniel W & Francesca H

Year 2 – Oliver L & Lucia N

Year 3 – Isaac J & Minna H

Year 4 – Niamh S & Ben F

Year 5 – George M & Georgia B

Year 6 – Alex S & Harry S



**Reception children will elect representatives for all councils in January 2011



Olveston CEVC Primary School

School Development Plan Summary of Targets & Objectives 2010/11

Team 1 Target 1: Curriculum – MD & PEPD

Objectives:

- 1) To continue to develop effective use of APP in Maths.
- 2) To provide a range of child leadership opportunities to develop pupil voice.
- 3) To review Healthy Schools Award and work towards Healthy Schools Plus.
- 4) To support parents in becoming more active participants in their child's learning.

Team 2 Target 2: Curriculum – CLL & CD

Objectives:

- 1) To investigate and establish good practice in APP in Reading.
- 2) To review the effectiveness of writing within the Creative Curriculum.
- 3) To continue to develop singing across the school and work towards Sing Up Gold Award.
- 4) To fully integrate French into the Creative Curriculum in Key Stage 1 and 2.
- 5) To support parents in becoming more active participants in their child's learning.

Team 3 Target 3: Curriculum – ST & HSED

Objectives:

- 1) To establish processes to address the 8 doorways of sustainability.
- 2) To develop opportunities for pupil enterprise and teamwork.
- 3) To develop knowledge and use of Merlin as a learning platform for the whole school.
- 4) To support parents in becoming more active participants in their child's learning.

Senior Leadership Team Target 4: CPD & Partnerships

Objectives

- 1) To further develop Continued Professional Development across the school at all levels.
- 2) To support parents in becoming more active participants in their child's learning.
- 3) To broaden and deepen methods of self evaluation for school development.
- 4) To recognise Extended Schools provision within the school in achieving a Full Core Kite Mark.

Head Teacher Target 5: Buildings & Resources

Objectives

- 1) To develop reading resources and the use of the library.
- 2) To further develop the ICT infrastructure across the school for innovative teaching and learning.
- 3) To develop a range of multi-cultural, RE and Gifted & Talented.
- 4) To ensure general maintenance and upkeep of existing buildings and furniture.
- 5) To further develop facilities for community and extended schools use.

This strategic plan is underpinned by the 5 outcomes of Every Child Matters: Be Healthy, Stay Safe, Achieve Economic Well-Being, Enjoy and Achieve, Make a Positive Contribution

Key: MD: Mathematical Development, PEPD: Personal, Emotional and Physical Development, CLL: Communication, Language & Literacy, CD: Creative Development, ST: Science & Technology, HSED: Human, Social, Environmental Development.

Olveston CEVC Primary School
School Development Plan 2010 – 2011



Target 1: Curriculum Middle Leadership Team 1 - MD & PEPD

Objectives				
<p>1) To continue to develop effective use of APP (Assessing Pupil Progress) in Maths.</p> <p>2) To provide a range of child leadership opportunities to develop pupil voice.</p> <p>3) To review Healthy Schools Award and work towards Healthy Schools Plus.</p> <p>4) To support parents in becoming more active participants in their child's learning.</p>				
Tasks	Responsible	Training	Costs	Time Line
1. To moderate the use of APP and MAPP's in workbooks through observation and work scrutiny for discussion from Years 1, 3, 5.	EV and AM	EP to update AM on APP MAPP's during the discussion	2 hours to cover AM and EP	Term 2 (Late November) Term 4 (March)
2. Continue professional development of APP through LA courses.	AM, EV and EE	TBC	Supply cover	Throughout the year
3. To provide practical planning support ensuring APP opportunities and framework coverage. (Ask members of staff about what planning they are currently using and supporting them in using the S. Glos grid plan.)	AM, EV and EE	EP, AM and EE to look at the grid planning prior to the staff meeting	To be decided at staff meeting.	Term 1 – during a staff meeting. 6 th October
4. Planning scrutiny and observations in Maths. (Years 2, 4 and 6)	EV and AM	N/A	2 hours cover for AM and EP	Term 3
5. To ensure each class has a PSHE child-led display that reflects the needs of pupils	SC	For SC to be briefed on the kind of activities/lessons she will be observing	An afternoon for SC to go around each class	1. Introduce in September 2. Note/support what

extending EYFS 'something special to share' practice in every class.				teachers are doing in late October
6. To review children's contribution to assemblies by finding out children's suggestions for issues to discuss and assembly themes.	SC, JP, EV, AM, EE	To work with CF and the Worship Council		Throughout the year
7. To ensure all three pupil councils contribute content to the school website and newsletter periodically.	All with council leaders	N/A		Each council will meet in Terms 2,4 & 6 As assembly and staff meeting in Term 3
8. To ensure every pupil in each class plans and implements their contribution to the whole school open afternoon.	All year groups	N/A		Tues 5 th July
9. To organise 'maths is fun' session for parents.	Class teachers	N/A	Staff meeting time to plan this event with team of teachers.	Term 3
10. To create a 'healthy living' dialogue with children and families.	Governors	N/A	Governors to have time to come into school to meet with children.	Ongoing Create by term 3 Implement by term 3-6
11. To encourage groups of parents to take on sporting activities at school.	EV, EM, EE	N/A		Term 2 Letter out to parents in order to create skills bank
12. To establish a KS1 sports club.	Teachers	N/A		Throughout the year
13. To meet with FB to	EE, SC	N/A	1 hour meeting time	Term 1

Team 1 SDP Target 1

establish criteria for 'Healthy Schools Plus' and timeline for the award.				
14. To fully inform all staff of criteria for 'Healthy Schools Plus'	EE,SC	Staff Meeting	1 hour staff meeting time	Term 2
15. To create an action plan for above.	ALL	TBC	½ day to action plan with possible time to follow up actions.	Term 3
<p>Success Criteria:</p> <p>1, Teachers will be consistently using Mapps and feel more confident with APP procedures. Planning will be annotated and refer to APP outcomes. New team members will have a greater understanding of APP principles.</p> <p>2, Children will have an outlet for issues that are important to them in their classroom. School councils will have more purpose and value with direct involvement in decision making in the school community. Assemblies and open afternoon will be more meaningful for children as their ideas are represented.</p> <p>3, Team 1 will have a greater understanding of the Healthy Schools Plus award. Information will be disseminated across the staff and an action plan will be created.</p> <p>4, Parents will have a better understanding of maths curriculum and how to help children at home. Communication about healthy living will be greatly improved raising the profile of our healthy schools agenda. More parents will be actively involved with helping to run sporting activities in school.</p>				
Monitoring and Evaluation:				
Term	Focus	Teacher	Time	Complete
1	PE lesson observations Yr 1, 4	Elaine Edwards		1
2	APP & MAPP's scrutiny	Anna Morris/ Emma Vigrass		2
3	Maths Planning all Years Maths Lesson observations Yr2, 4, 6	Anna Morris/ Emma Vigrass Faye Bertham/Gov		3
4	APP & MAPP's scrutiny	Anna Morris/ Emma Vigrass		4

Team 1 SDP Target 1

Olveston CEVC Primary School
School Development Plan 2010 – 2011



Target 2: Curriculum Middle Leadership Team 2 - CLL & CD

Objectives				
<p>1) To investigate and establish good practice in APP in Reading.</p> <p>2) To review the effectiveness of writing within the Creative Curriculum.</p> <p>3) To continue to develop singing across the school and work towards Sing Up Gold Award.</p> <p>4) To fully integrate French into the Creative Curriculum in Key Stage 1 and 2.</p> <p>5) To support parents in becoming more active participants in their child's learning.</p>				
Tasks	Responsible	Training	Costs	Time Line
To contact schools who are using APP in Reading – Preferably those who've been through OFSTED	A.L	N/A	Supply cover to allow visit to other schools	Attending APP course and liaising with schools on APP course will enable date to be set
Liaise between Key Stages to audit resources for reading.	J.B	N/A	As part of APP staff meeting, so no cost.	Term 1/2
To attend 5 session course on APP + 1 session in relation to guided reading.	A.L	As way of feed back, team 2 will bid for 3 staff meetings to introduce and lead staff in introducing APP in reading.	Supply cover 5 days	Meetings throughout year
Liaise with Mrs Vigrass to discuss the progress of APP in maths.	A.L/J.B	N/A		Term 1/2
Create French vocabulary bank related to the topics studied by each year group.	A.L	N/A	Primary Language Funding.	Term 4
To Introduce YR 3 French in line with QCA curriculum	A.L and C.F	Continued support from Jo Sourbutts as needed.	Primary Language Funding	Term 1

Model a lesson from Tout Le Monde if staff feel they need the support.	A.L	Training in house with A.L		Term 2
To continue to develop links with Semoy, Orleans, France Ecole Francais, Bristol.	A.L	N/A	Cost of taking class to Ecole Francais	On going
To review the links between literacy units and published work in the learning journals.	J.B	Share these links with staff team during staff meeting	½ day supply	Term 3
To check overall coverage of Literacy Framework through all Key Stage 2 classes.	J.B	N/A	KS2 meeting. No cost	Term 1
To look at the use of sentence level work in KS 1 and KS2 in relational framework units.	Team 2	N/A	½ day supply	Term 3
Discuss how to assess speaking and listening.	A.L & J.B	N/A		Term 3/4
Completion of Sing Up Silver award by end of term 1.	C.F	N/A		Term 1
To investigate what is involved in Gold Sing Up and begin working towards this award.	C.F	Meeting with Christine Wright to discuss Gold Award and possible training needed.	½ day supply	Term 2
To involve parents/carers in our singing activities, through assemblies and events.	C.F	N/A		Term 4

Team 2 SDP Target 2

To create a display of all the parent/community involvement in our school.	C.F & A.L	N/A		
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Success Criteria:

- Using APP in reading (Yrs 1-6)
- All teachers confident in leading high quality guided reading sessions
- Increased confidence in teaching French in KS2
- Regular French lessons timetabled in KS2
- Consistent use of Catherine Cheeter as preferred scheme of work in French
- Regular exchange of agreed topic between Orleans and Olveston School
- Class exchange between Ecole Francais Bristol and Olveston School
- Literacy units will contain topic related subject matter where appropriate
- Evidence of coverage of Primary Framework for Literacy
- Framework of the success criteria for assessing Speaking and Listening will be in place
- Completion of Silver Award Sing Up
- Sign up for Gold Singing Award in place
- Parents/Carers more involved in singing in our school.

Monitoring and Evaluation:

Term	Focus	Teacher	Time	Complete
1	Dance and Music lesson observations	Caroline French	1 day	
2	Work scrutiny – Assessment for Learning (AfL) in Literacy	Jeremy Bonney	½ day	
3	French lesson observations (Year 5)	Amanda Luke	½ day	
4	APP in reading – observations and work/planning scrutiny (KS1 and 2)	Amanda Luke	1 day	
5	Drama planning scrutiny	Jeremy Bonney	½ day	
6	Speaking and Listening lesson observations	Amanda Luke	½ day	

Olveston CEVC Primary School
School Development Plan 2010 – 2011



Target 3: Curriculum Middle Leadership Team 3 - ST & HSED

Objectives				
1) To establish processes to address the 8 doorways of sustainability. 2) To develop opportunities for pupil enterprise and teamwork. 3) To develop knowledge and use of Merlin as a learning platform for the whole school. 4) To support parents in becoming more active participants in their child's learning.				
Tasks	Responsible	Training	Costs	Time Line
Research and order more compost bins to have around the school grounds.	Eco Council, supported by LM.	N/A	N/A	Term 1
Research and order recycling bins for the school community – glass, plastic etc. Include recycling tetra packs (drinks cartons).	Eco Council, supported by LM.	N/A	£250	Term 1
Raise profile of Walk to School Week.	School Council to be supported by FB/DK to encourage walking buses (Tockington Green, Elberton cross roads, Olveston Park). Children to create posters, banners etc.	N/A	N/A	16 th -20 th May 2011
Traffic Survey reports to whole school and website to raise profile. In addition, Year 2 to do village traffic survey.	FB and School Council LM	N/A	N/A	3 times a year (T1, T3, T5). 3 times a year (T2, T4, T6).
Eco/Zero Waste/Global Sustainability Week.	Staff meeting by T3 to lead ideas for this week involving whole school at school, community and world level.	Staff Meeting in Term 3	N/A	1 st week of Term 4 (Our Amazing World) 28 th Feb-4 th March 2011).
Totally Locally whole school/ community involvement. Run a stall swapping/ selling goods grown/ made by school community.	MV to contact Jane Sunnucks and propose to PIPs. Whole school community including parents, teachers, governors, Gardening Club.	N/A	N/A	Monthly.

Apprentice Week with a focus on sustainability challenges.	Led by Team 3.	Staff Meeting in Term 5.	N/A	Term 6: 4 th -8 th July 2011.
Raise profile of Eco Committee – reintroduce Power Down and Eco Class of the Term award.	LM to meet with committee every term.	N/A	N/A	Ongoing.
CPD training for Team 3 in Merlin.	LM/FB to attend Merlin course/update and disseminate knowledge to Team 3.	Merlin training from LA	£0	ASAP
Staff INSET to upskill staff including transferring knowledge about Merlin being used as a learning platform within the school.	INSET led by Jamie Woodworth	INSET Day	£500	Friday 18 th February
Team 3 to meet with James Woodworth re ICT Assessment.	INSET led by Jamie Woodworth	INSET Day	£150	Friday 18 th February
After teacher training, set up Merlin for Year 1 and 4.	LM and Jamie Woodworth to assist	N/A	N/A	Term 5/6
Parents' Twilight Science Workshop to demonstrate in-the-home Science ideas. Encourage parents in to support Science lessons.	Team 3	N/A	N/A	Term 3 – Wednesday 12 th January 6.00-6.45.
Invite parents to Mad Science assembly, to give ideas and inform them of what Mad Science is about.	Mad Science Team.	N/A		Term 3 - Monday 10 th January 10.10am.
Set up website links for parents to access from school website (there is	DK/LM/MV to send links to MA having canvassed all staff.	N/A	Time	Term 1

already a page ready for this)				
Parent IT workshops	Led by Gus Geisinger.	N/A	N/A	Evening sessions to be decided by Gus.
Whole School Outdoor Science Day - venue to be decided.	Led by Team 3, whole school community participation (parents, governors etc.). MV to research location.	Team 3 Health & Safety rekey.	Cost to children for entrance and coach.	Term 4 – Thursday 7 th April
Contact local experts to share local history and geography with the children.	DK to contact Eric Garrett, Thornbury Museum and Ted Fooks.	N/A	N/A	Term 3/4
<p>Success Criteria:</p> <p>Increased awareness and carrying out of recycling throughout the school.</p> <p>Walk to School Week profile raised.</p> <p>Themed weeks throughout the year – Eco Week and Apprentice Week.</p> <p>Eco Committee profile raised.</p> <p>Links strengthened with local community.</p> <p>Children to develop their entrepreneurial skills.</p> <p>Team 3 and staff to have secure knowledge of Merlin.</p> <p>Years 1 and 4 to have started using Merlin as a learning platform.</p> <p>Parents to have more involvement in children’s learning.</p> <p>Parents to have more confidence to support children in their learning.</p> <p>Children to have a better knowledge of the local environment.</p>				
Monitoring and Evaluation:				
Term	Focus	Teacher	Time	Complete
1	HSED lesson observations in years 2, 3 and 5	Daisy	1 day	
2	ICT skills based observations in years 1, 4 and 6	Lesley	1 day	
3	Outdoor Learning planning scrutiny (10%); Science AT1 pupil interviews (FS, 2, 4, 6); Science work scrutiny (1, 3, 5)	Maria	1 day	
5	Assessment scrutiny – Learning Journey Diaries looking at passports and work scrutiny	Lesley/ Daisy	½ day	

Olveston CEVC Primary School
School Development Plan 2010 – 2011



Target 4: Senior and Middle Leadership and Professional Development

Objectives				
<p>1) To further develop Continued Professional Development across the school at all levels.</p> <p>2) To support parents/carers in becoming more active participants in their child's learning.</p> <p>3) To broaden and deepen methods of self evaluation for school development.</p> <p>4) To recognise Extended Schools provision within the school in achieving a Full Core Kite Mark.</p>				
Tasks	Responsible	Training/Time	Costs	Time Line
Provide 6 hours of twilight sessions to enable staff to take part in an action learning and research task. (Focus: APP)	Faye Bertham	1 hour staff meeting to introduce 6 hours twilight 2 hours feedback presentations	£0	Jan – March 2011
Create 3 Lesson Study Model triads to promote professional dialogue around guided reading.	Amanda Luke	1 hour staff meeting	£0 Release time from class to observe, covered by F.B & S.C	Triad 1: T1 & 2 Triad 2: T3 & 4 Triad 3: T5 & 6 Planning time (in PPA) Professional dialogue follow up
Introduce NAPTA appraisal system for TAs. (Online survey resource for target setting and CPD)	Sharon Curtis	2 hours session with TAs for survey Follow up sessions for feedback (30 mins per TA)	£145 for NAPTA subscription	From Sept 2010
Provide guided reading training for all Teaching Assistants. (In house and visits to other schools).	Amanda Luke Sharon Curtis	School Visits (Raysfield Infants, Tortworth Primary) TA in house training sessions TAs to observe guided writing at Olveston.	£0	From Sept (school visits) TA training in Jan
To support class teacher in becoming a Maths Specialist Teacher (MAST).	Faye Bertham Emma Plews	12 days non contact for school based research Course training days	Course fully funded by LA.	From Sept 2010 for 2 years

To further develop the role of middle leaders within the MLT structure.	Daisy King	TLR non contact time Meeting with Helean Hughes	£0 £? LA cost	From Sept 2010
Development of a 'Dad's Day' to encourage male role models to share in their child's learning.	Faye Bertham	Research other schools who have planned and held a similar day.	£0	July 2011, possibly linked to Open Afternoon.
Development of 'pick and mix' homework activities to encourage and celebrate home/school partnerships.	Daisy King Sharon Curtis	None Sharing of ideas from The Meadows Primary School	£0	Launch in Sept 2010
Share and promote PIP (Parents In Partnership) developments with a wider school audience. (Newsletter, coffee morning, parent mentor role).	Faye Bertham Julia Pritchard	Julia Pritchard on Parent Mentor training course. (LA training)	£0	From Sept 2010
Set up and carry out inter-visitations within Marlwood cluster. (HT and DH triad with focus for observation).	Faye Bertham Amanda Luke	None	£0	From Sept 2010
Lead a 'Good to Great' inset for school staff to develop excellent classroom practice.	Faye Bertham Amanda Luke	1 day Inset	£150 for training materials	
Development of further extended schools activities (Scooting Saturday, Summer holiday programme).	Faye Bertham FOOS	None	£300 – Scooting Saturday launch (Extended Schools grant) £600 – Summer holidays	From Sept 2010

Senior Leadership Team Target 4

			activities (Extended schools grant)	
Work towards achieving a Full Core Extended Schools Kite Mark. (Parent Partnerships)	Faye Bertham (working with Les Fry – LA)	Time for working on assessment	£?	From Sept 2010
<p>Success Criteria:</p> <ul style="list-style-type: none"> ✓ Staff at all levels will receive effective continued professional development training to further develop confidence and competence. ✓ Parents/carers will become more actively involved in the life of the school and their child's learning and have a greater understanding of how to support their child's learning. ✓ Self evaluation will continue to be strengthened with outcomes shared with the staff team and governors to plan ways forward. ✓ The work of extended schools will be recognised and celebrated by the Kite Mark being achieved. 				
<p>Monitoring and Evaluation:</p> <ul style="list-style-type: none"> • Head Teacher will monitor all CPD across the school to identify strengths and areas for development. • Parent/Carer survey in July 2011 to compare to May 2010 results (QDP Survey) • Evaluation and feedback from Head Teacher triad visits to SLT. • Evaluation received as part of the Extended Schools Kite Mark. 				

Olveston CEVC Primary School
School Development Plan 2010 – 2011



Target 5: Head Teacher – Buildings and Resources

Objectives				
<p>1) To develop reading resources and the use of the library.</p> <p>2) To further develop the ICT infrastructure across the school of innovative teaching and learning.</p> <p>3) To develop a range of multicultural, RE and Gifted and Talented Resources.</p> <p>4) To ensure general maintenance and upkeep of existing buildings and furniture.</p> <p>5) To further develop facilities for community use and extended schools.</p>				
Tasks	Responsible	Training	Costs	Time Line
Audit the use of the library and assess how it is used.	Jeremy Bonney and Jenn Dickens	None	£0	Sept/Oct 2010
Audit classroom reading resources and guided reading books.	Class teachers	None	£0	At Key Stage Meetings Sept 2010
Purchase guided reading and home reading books.	Faye Bertham (with feedback from teachers)	None	£2,000	January 2010
Team 3 to create a purchasing plan for the next 3 years to replenish and update current equipment.	Team 3 with Faye Bertham	None	£TBC over 3 years	From Sept 2010
Work with Jamie Woodworth (ICT Advisor) to audit ICT software and purchase needed resources.	Team 3 with Faye Bertham	None	£1,500	From September 2010
Purchase 7 classroom cameras.	Faye Bertham	None	£600	ASAP
Research and purchase G&T	Amanda Luke	None	£500	Sept 2010

resources				
Research and purchase RE and multi-cultural resources	Daisy King	Staff meeting on use of resources	£500	Sept/Oct 2010
PRIORITY 4: Replacement of flooring in Key Stage 1 classrooms and communal area.	Faye Bertham	N/A	3 quotes to be gathered	Nov/Dec 2010
PRIORITY 1A: Old hall repair to damp areas	Faye Bertham	N/A	Investigations under way. 3 quotes to be gathered.	July/ Sept 2010
PRIORITY 1B: Glass panels into group room and music room doors and replacement of 3 Key Stage 1 classroom doors.	Faye Bertham	N/A	£?	Jan 2011
PRIORITY 3B: Update Reception sink area (inside) and install an outdoor tap.	Faye Bertham	N/A	£1,000 approx	Summer holidays
PRIORITY 3A: Create a sloped access to the kitchen area, separate from the Reception play area.	Faye Bertham	N/A	£TBC	Sept 2010
PRIORITY 4: Replacement of Year 3 and 4 classroom desks. (to include drawers)	Faye Bertham and Amanda Luke	N/A	£TBC	March 2011

PRIORITY 5: Development of the TA/Resource area. (take out toilet cubicle, design storage, door on staffroom)	Faye Bertham	N/A	£TBC	Jan 2010
Install astro turf edging to the climbing and swinging equipment area.	John Titterton Faye Bertham	N/A	£TBC	April 2011
PRIORITY 2: Redevelop the outdoor toilet area for community use.	Faye Bertham	N/A	£TBC	Sept 2010
Purchase freezer for Key Stage 2 kitchen area.	Faye Bertham	N/A	£200	Sept 2010
<p>Success Criteria:</p> <ul style="list-style-type: none"> ✓ Reading provision and resources will be developed for effective teaching and assessment in reading. ✓ Clear planning will be in place for the maintenance and development of ICT. ✓ Resources will be developed to enhance the teaching of RE, multi-cultural learning and supporting gifted and talented learners. ✓ Buildings will be maintained to a high standard. ✓ Facilities will be improved to enable community use. 				
<p>Monitoring and Evaluation:</p> <ul style="list-style-type: none"> • Budget will be closely monitored linked to capital priorities to ensure essential work is carried out first. • Library use and impact on learning will be monitored three times a year. • Community use of buildings will be monitored and evaluated by the Head Teacher. 				

N.B: Large capital projects have been priorities in order of need. Considerations have included Health & Safety, Safeguarding and Impact on learning. (Discussed at Finance Governors Committee meeting, June 2010) Costings will be added to this plan as quotes are gathered. Projects over £2,000 will be shared with the Finance Committee.

Head Teacher & Senior Leadership Monitoring Cycle 2010/11

Month	Focus	Year Group	Who?	✓ Complete?
September	Creative Curriculum Planning Review – <i>Two years on... Are we allowing the children to be truly creative?</i>	All	HT & TLR	
October	IEP Scrutiny – <i>Are our targets SMART and allowing SEN children to make good progress?</i>	Sample 6 IEPs across the school	HT and HLTA	
November	Pupil Interviews – <i>Do the children know and understand the next steps in their learning?</i>	Years 1 - 6	HT	
December	Reading APP work scrutiny – <i>How effective is it? What evidence have we gathered so far?</i>	Years 1 - 6	HT and DH	
January	Work Scrutiny – Learning Journey Diaries. <i>How are we using these to extend writing opportunities across the curriculum?</i>	Reception, Year 1 and Year 2	HT	
February	Lesson Observations – Maths. <i>How effective are our AfL techniques in moving learning on?</i>	Years 2, 4 and 6	HT	
March	Lesson Observations – EYFS. <i>How are we providing Mathematical opportunities?</i>	Reception	HT	
April	Performance Management observations	All	HT	
May	None	-	-	-
June	Work Scrutiny - Learning Journey Diaries. <i>How are we using these to extend writing opportunities across the curriculum?</i>	Years 3 and 5		
July	Annual data analysis and Pupil Progress meetings	All	HT, DH and TLR	

Members of the Senior Leadership Team: Head Teacher (HT) Faye Bertham, Deputy Head (DH) Amanda Luke, Teaching & Learning Responsibility (TLR) Daisy King, Higher Level Teaching Assistant (HLTA) Sharon Curtis.

Our Learning Journey

