



Olveston CEVC Primary School
Parents In Partnership (PIP) – terms of reference (DRAFT)

At Olveston CEVC Primary School we aim to work closely with parents and carers to achieve our vision:

‘We nurture and develop children’s love of learning through an inclusive, innovative and creative school environment. Our distinctive Christian ethos permeates all aspects of school life, developing confident and respectful learners. We value the importance of being at the heart of the local community, linking school, church and families, past, present and future. Our forward looking school aims to be challenging and inspiring, enabling children to develop the independence to guide them through life.’

In order to work towards ensuring this becomes a reality, various actions or procedures have been instigated. One initiative is the setting up of a “Parents In Partnership” group. We genuinely wish to seek, and take account of, parent’s views and involve them as much as possible in life and work of the school. Research has shown that children behave better and achieve more when their parents are involved in their education. Concerns can be resolved more quickly when parents have a good relationship with the school.

The Governing Body at Olveston CEVC Primary School have a very specific strategic role to play in the running of the school and have both legal and statutory responsibilities. Generally, the day to day leadership and management of the school is the responsibility of the Headteacher and other senior leaders employed by the school.

We feel that it is important that parents have a forum where they can express their views, know that they can make a difference, and learn more about how the school operates. The PIP group will be a place for parents to learn more about the school and a place for the school to learn more about parents.

Membership of the PIP Group

- At least one named parent/carer representative from each year group in order to ensure a “core group” is established
- Headteacher/Deputy Headteacher (In HT absence)
- A governor (on a rota basis at each meeting)
- Parent Link Teaching Assistant
- Any “other” parent/carer

The Chair of the Governing Body will have an open invitation to meetings. Other members of staff and governors will be invited to meetings as appropriate. Any parent is welcome to attend meetings in addition to the named year representatives/core group. Meetings will be chaired by the Headteacher or Deputy Headteacher.

Terms of Reference/Core Purpose

The PIP group will:

- Minute all meetings and make them available to all parents/carers via the school website.
- Report back to the Governing Body of the school through a Governor attending the meetings.
- Be involved in identifying priorities for the School Development Plan.
- Advise the school on parental views.
- Be the forum through which the school consults parents.
- Make recommendations (this may be in relation to developing policies, procedures, protocols etc) to the Head Teacher, Senior Leadership Team and Governing Body.
- Complement the Governing Body and PTA (not be a replacement for them).
- Not be the forum for complaints about individual teachers, pupils, parents or individual issues, (these should be raised with the Headteacher).
- Meet termly – six times a year.
- Help to ensure communication between parents and the school is the best it can be.
- Review the impact of its work annually. `
- Review terms of reference annually.

December 2010

Ratified by Governors :

Signed :