

Olveston CEVC Primary School
Elberton Road
Olveston
Bristol
BS35 4DB
Head Teacher: Miss F. Bertham



Tel: 01454 613299
Fax: 01454 616388
office @olveston-pri.s-gloucs.sch.uk

Lifelong learning, striving for excellence

Monday 30th November 2009

Re: Parent Helper/Volunteer Meeting: Mon 7th Dec, 3pm

Dear Parent Helpers/Volunteers,

I would like to warmly invite you to a short meeting on Monday 7th December at 3pm in the ICT suite, followed by some mince pies and coffee. We are very fortunate to benefit from support from adults who give up their time to help in school. We are holding a meeting to cover some important topics that will help you feel more informed about the role of being a parent helper/volunteer in school.

Please complete the form below if you are able to attend. If you are unable to attend this meeting, I will provide a paper based version of the topics covered. I would like to take this opportunity to thank you for the time and energy you give to the school.

Kind regards,

Miss F. Bertham
Head Teacher

Parent Helper/Volunteer Name: _____

I am/ am not able to attend the meeting on Monday 7th December at 3pm.

Signed: _____ Date: _____