

Olveston CEVC Primary School
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Lifelong learning, striving for excellence

Tuesday 2nd November 2010

Dear Parents/Carers,

As identified in our school newsletter, we will be holding parents evenings for all classes on Wednesday 17th and Wednesday 24th November from 4.00 – 6.30pm. 'Sign up' sheets will be available outside the school office from Tuesday 2nd November. Please can all parents/carers sign up for a ten minute appointment to discuss their child's progress so far this year and next steps in learning. If you have any additional issues to discuss with your child's class teacher, we ask that you arrange an additional meeting following parents evening. This ensures meetings stay on time which benefits all parents.

This year we would like to invite children from **Years 3 to 6** to join their parents for the ten minute meeting. This is a valuable opportunity for them to hear about their progress and understand the next steps in their learning.

Reception, Year 1 and Year 2 teachers will be holding their parents meetings in the classrooms. Year 3, 4, 5 & 6 teachers will be holding their meetings in the Wike Hall.

If you are unable to come into school to make an appointment, please e-mail or telephone the school office and an appointment can be booked in.

Thank you for your continued support.

Yours sincerely,

Miss F. Bertham
Head Teacher