

Olveston CEVC Primary School
Elberton Road
Olveston
Bristol
BS35 4DB
Head Teacher: Miss F. Bertham



Tel: 01454 613299
Fax: 01454 616388
office @olveston-pri.s-gloucs.sch.uk
head@olveston-pri.s-gloucs.sch.uk

Lifelong learning, striving for excellence

Thursday 17th February 2011

Dear Parents/Carers,

We will be holding parents evenings for all classes on Wednesday 16th and Thursday 17th March from 4-6.30pm. 'Sign up' sheets will be available outside the school office from Monday 28th February. Please can all parents/carers sign up for a ten minute appointment to discuss their child's progress so far this year and next steps in learning. These meetings are extremely important and we would greatly appreciate every family finding time to attend on one of these dates.

KS2 Staff found the meetings with parents and child very useful and therefore we would like to invite children from **Years 3 to 6** to join their parents for the ten minute meeting. This is a valuable opportunity for them to hear about their progress and understand the next steps in their learning.

Reception, Year 1 and Year 2 teachers will be holding their parents meetings in the classrooms. Year 3, 4, 5 & 6 teachers will be holding their meetings in the the Wike Hall.

If you are unable to come into school to make an appointment, please e-mail or telephone the school office and an appointment can be booked in.

Thank you for your continued support.

Yours sincerely,

Miss F. Bertham
Head Teacher