

Minutes of FOOS committee meeting
3rd February 2010 8 pm
Old Down, South Gloucestershire

Present: Marie King (Chair), Hannah Preedy-Lunt, Kirstie (minutes) Clare Evans, Sarah Smith, Amanda Stagg, Becky Williams

Apologies: Anne Tyrer, Sam Glew, Caroline Anderson, Sandra Marr, Jane Sawyer, Shelley Stone, Maria Vizard

Unfortunately, Maria Vizard has decided to resign from the FOOS committee due to work and family commitments but is happy to help at events wherever possible.

Easter Bingo

23rd March 2010 5.30pm – 6.30 pm

- Bingo Machine – HP to bring
- Tickets – KC to check how many we have left over from previous events and arrange further if required
- SS to purchase Bingo pens for sale
- MK to arrange notice board outside school in the week
- MK to arrange flyers to go out in school bags
- AS to speak to Mike the bus driver to see if he will be the caller
- MK to arrange with Miss Bertham to have projector set up and to arrange with After school club for us to have the hall from 5pm
- HP to purchase crisps, drinks, sweets
- KC to arrange floats

Set up from 5pm – helpers needed

Camp Fire Song time evening

30th March 2010 5.30pm – 6.30pm

- Glow necklaces purchased (£1 each)
- Hot chocolate, cups, marshmallows and cream all purchased (50p cup)
- Popcorn – HP to purchase more (30p cup)
- KC will sort float
- MK to ask Miss Bertham to circulate via SMS that refreshments and glow sticks are available

More helpers needed – confirmed so far MK, AS, HP, CE

Quiz Night

- AT to check with last year's winners whether 14/5/10 or 21/5/10 is the best date
- MK to arrange flyers and meeting point
- MK to speak to Miss Bertham for Newsletter
- Teams of 4 – 6 (£2.50 per person) BYO drinks and nibbles
- HP to purchase 6 bottles of wine for winning team and 2 for quix masters.
- HP to sort table cloths / banquet roll
- KC and AT to sort tea lights
- MK to sort guess the number of Maltesers for interval

Summer Fayre

Agreed date should be 3rd July for preference but if this is not convenient for the school then 10th July or 19th June

- Once date agreed by school, SS to ask Old Down whether they will bring some animals

Summer Disco

Provisionally 11th June dependant on the date of the summer Fayre

Any Other Business

1. **Pantomime** - KC confirmed that the Pantomime had raised a total of £229.17. MK said she had discussed the event with pre-school and whilst agreed that it was really enjoyable and a successful event if we were paying full price for the pantomime company then we would need to raise ticket prices and it would not represent value for money and would involve pressure to ensure that sufficient tickets were sold. We will not therefore run this event next year.
2. **Yellow Moon** – the Christmas catalogue raised approx. £110 – Well done to Clare Evans for organising this. Clare will shortly be circulating the Easter catalogue.
3. **Phoenix cards** - Clare Evans asked whether FOOS would support Phoenix cards being marketed in the school. The Phoenix cards lady will distribute catalogues to two year groups at a time and orders can be left in a box by the school office. Clare Evans will coordinate and FOOS will receive 10% of all sales. All agreed that this was a good idea.
4. **Micro Scooters** - KC confirmed that a cheque for £10.34 had been received from Micro Scooters Ltd for sales that were placed from members of the school. On top of the £60 made from the raffle of the scooter this was worth doing and Thanks to Sandra for organising.

5. **FOOS Shed** - Jane Sawyer's dad (Mr Buckley) has repaired the FOOS shed and submitted a bill for materials and a detailed account of the 21 hours labour. All at the meeting agreed to pay £252.23 to Mr Buckley along with a bottle of wine as a Thank you for all of his hard work (KC to arrange). His opinion is that the damage is not in the main caused by the roof by the neighbouring storage shed (belongs to the school) has a broken guttering which has led to water falling directly on to the roof of our shed. MK to speak to Miss Bertham / Mr Titterton about getting this repaired.

6. **Project 2010 – outdoor amphitheatre**

All present agreed that the 'dream' structure put forward by Miss Bertham was ideal however at £15,000 without the seating area it was thought that this was very expensive. This really needs taking forward now to get quotes for a similar structure and to look at where the cost could be reduced. MK, CE and HP agreed to form a sub committee to take this forward and obtain quotes and designs if Miss Bertham is agreeable. KC to ask her husband Allen whether he will assist with the negotiating and from a building / engineering perspective.

Post meeting note – Allen has agreed to assist with this.

It was agreed that if we could obtain the structure for £9000 then building could take place this summer. However, if a more expensive option is taken then FOOS would look to have approx £11,500 available by Spring 2011 or £13,000 by summer 2011.

7. **Committee Membership** - MK raised a point about committee membership of FOOS and it was agreed that for all future minutes the following members should be listed as full committee members. CA to update the web site to reflect this as well as a number of helpers also appear on there as committee members.

Marie King (Chair)
Anne Tyrer (Secretary, Vice-chair)
Kirsty C (Treasurer)
Hannah Preedy-Lunt (Purchaser)
Becky Williams (100 Club)
Caroline Anderson (web site)
Clare Evans (Yellow Moon)
Amanda Stagg
Sam Glew
Sarah Smith
Sandra Marr
Jane Sawyer
Karen Benwell
Debbie Biggins
Shelley Stone

8. **Football posts** - It was agreed at the meeting to purchase goal posts and nets for the school similar to those that we borrowed from Almondsbury school last summer.
9. **Netball / Basketball posts** - MK to liaise with Miss Plews / Miss Bertham as to whether the netball posts have been delivered and to request the invoice / receipt for them for the FOOS records

Meeting was closed at 10.00 pm