

Olveston CEVC Primary School  
Elberton Road  
Olveston  
Bristol  
BS35 4DB  
Head Teacher: Miss F. Bertham



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*Lifelong learning, striving for excellence*

*Monday 15<sup>th</sup> September 2008*

Dear Parents/Carers,

Olveston School is working hard to reduce the amount of wasted resources across the school as part of our Eco Schools work. Every week, hundreds of sheets of paper are sent home to pass on important information. Many of these letters hide in school bags or drawers and many parents say they often don't make it home! We would like to address both communication and eco issues by asking parents to supply their e-mail address for all future correspondence.

If you have an e-mail address and would like to help us reduce the cost and the impact on the environment of wasted paper, please complete the slip below. Any parents who do not have access to e-mail will still receive a paper copy of any correspondence. Please also be aware that all letters, diary dates and exciting school news is displayed on our school website. [www.olvestonschool.co.uk](http://www.olvestonschool.co.uk)

Thank you for helping to make Olveston School more eco efficient!

Kind regards,

Miss F. Bertham  
Head Teacher

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**Please return to the school office by Friday 26<sup>th</sup> September**  
**A test e-mail will be sent on Monday 29<sup>th</sup> September to ensure we have the correct e-mail address on file.**

I would like to receive all school correspondence via e-mail.

Parent/Carer Name: \_\_\_\_\_

Name of child/children: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_