

Olveston CEVC Primary School
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Lifelong learning, striving for excellence

Friday 5th October 2007

Dear Parents/Carers,

The new routine of morning playtime has been operating for the past week and we thank you for your support in making these small changes. The children are settling to work by 9am and staff are able to make final security checks before the children enter the school buildings.

I have been pleased to receive feedback from both the school council and parents. In response to these comments and in consultation with South Gloucestershire Health and Safety team, we ask that parents continue to leave the playground at 8.55am, when the children will now line up. The teachers on duty will secure the front gate and send each year group into class, where registration and 'bell work' will begin.

Key Stage 2 children will now line up in the main playground and be sent into class a year group at a time.

In order to reassure you further, we will then rigorously carry out 'first day of absence' telephone calls for all children who do not arrive for registration, if notification of absence has not been received. If your child is absent for any reason, other than planned holiday, please telephone the school office before 9am.

As ever, the staff team appreciates your continued support.

Yours Sincerely,

Miss F. Bertham (Acting Head Teacher)